



## AfterCare Information

### Academic Year 2023-24

#### **Description:**

The AfterCare program is designed as an inclusive, child-centered time of play, self-discovery, and learning with supervision and guidance provided by the members of the AfterCare staff. It is an opportunity for children in preschool through eighth grade to take part in a healthy afterschool snack and then to move outdoors for play and exploration. AfterCare is guided by the Quaker principles of simplicity, peace, integrity, community, equality, and stewardship. The AfterCare staff strives to meet the needs of each student while placing an emphasis on group awareness and harmony.

#### **Registration and Billing**

**In order to be able to attend AfterCare, students must have an AfterCare Contract on file specifying either Full-time (5 days/week) or Part-time (2 or 3 days/week).** This form is provided via google forms.

- Billing for Full-time and Part-time will be sent out via email at the beginning of each pay period (three times per year). Please make sure your email address on file is up to date!
- **You will be billed for all days that your child is signed up for AfterCare regardless of if they attend.\***
- To make a change to your child's schedule at one of the contract period intervals, please contact [eliza@friendsschoolportland.org](mailto:eliza@friendsschoolportland.org)

**AfterCare Pricing and Billing is in 3 month intervals: Sept-Nov, Dec-Feb, and March-June. You can adjust your contract between billing intervals by contacting Eliza.**

This year, we have dissolved the 4:30 pickup rate, and are only offering a rate in which the day ends at 5:30 pm. You may still pick your child up any time prior to 5:30 however there will be no 4:30 billing option. The contract choices are listed below. Please review carefully as the choices have changed since last year.

<b><u>Days/Wk</u></b>	<b><u>Cost 3 Months</u></b>
2	\$500.00
3	\$700.00
5	\$990.00

**If you require a 1 day/week option please contact Eliza. This will be approved on a case by case basis.**

\*a 25% discount is offered for second and third sibling who attend full-time AfterCare

**Please note** that if your child is participating in a non-AfterCare activity such as Outing Club, Photo Club, or Lego Robotics on a day that they are registered for AfterCare, they will still be billed for their

regular AfterCare hours, as staffing, snack, and material budgets are based on full- and part-time registration.

**Signing Out Procedures:**

Parents sign their children out each day in the AfterCare notebook by the front door, noting the time of pickup. This ensures we know that a child has left the building. The signing out procedures also help us bill families correctly. If a child is picked up after 5:30, we will add a fee of \$20.

**Contact:**

Eliza Robinson is our AfterCare Coordinator. Please direct your questions, concerns, comments, and suggestions regarding AfterCare to Eliza: [eliza@friendsschoolofportland.org](mailto:eliza@friendsschoolofportland.org)

# DAILY AFTERCARE ROUTINE

## Monday-Thursday:

**3:00-3:30 pm** Snack. Children are divided into the three groups listed above for age-appropriate activities and a nourishing snack.

**3:30-5:30pm** Children congregate outside and staff is divided up to supervise according to the children's specific areas of play. Staff uses walkie talkies to communicate and children are welcome to move around from play space to play space according to their interests. Water breaks, bathroom breaks, and healthy snacks are offered to children during this time according to the weather as well as individual and group needs. During the colder, darker months, children have the option to move inside with a faculty member to warm up and resume play either in the Meeting Room or another specified location.

**4:30-5:30 pm** Activities, such as storytelling, crafts, puzzles, etc. will be provided for children who need a little more time to recharge after school. Parents may request that their child is guided to this activity or the child may select this option on any given day. A Study Hall is usually held for middle school students at this time.

**A reminder that Friday is an early release day. If you need your child to stay after 1:45, be aware that you need to contract for AfterCare on Fridays.**